

Little Egg Harbor Township Committee Meeting

January 9, 2025

7:00 P.M.

Mayor Daniel Maxwell called the Little Egg Harbor Township Committee Meeting to order and lead the Pledge of Allegiance. Time: 7:00 p.m.

3. OPEN PUBLIC MEETING STATEMENT

Township Clerk Kelly Lettera read the Open Public Meeting Statement:

"This meeting is called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting of January 9, 2025 was duly advertised, posted in the Municipal Complex, and has remained posted as required under the aforesaid statute. I am directed to include a record of this statement in the minutes of the meeting."

4. ROLL CALL:

Present: Mr. Laney; Mr. Scibetta; Mayor Maxwell

Absent: Mr. Gormley; Mr. Kchm

5. PRESENTATIONS:

No presentations.

6. APPROVAL OF MINUTES

➤ December 12, 2024

Motion to Approve: Scibetta

Second: Laney

Roll Call: Mr. Laney; Mr. Scibetta; Mayor Maxwell

7. ORDINANCE [INTRODUCTION AND FIRST READING]

Ordinance 2025-01 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, New Jersey, Amending and Supplementing Chapter 323 of the Township Code of the Township of Little Egg Harbor, Entitled "Vehicles and Traffic" so as to Amend Section 323-36 Entitled "Schedule IV: Trucks Over Four Tons Excluded"

Motion to Introduce: Laney

Second: Scibetta

ROLL CALL: Ayes: Mr. Laney; Mr. Scibetta; Mayor Maxwell

8. CONSENT AGENDA

A Consent Agenda includes items of business which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.

Township Clerk, Kelly Lettera, read by title all the Resolutions on the consent agenda.

RESOLUTIONS

- 2025-048 Authorizing the Appointment of Brianna Mesinger as Full-Time Public Safety Telecommunicator for the Little Egg Harbor Township Police Department *[Brianna Mesinger is currently a per diem public safety telecommunicator trainee. This appointment is for FT Public Safety Telecommunicator for the Police Department effective December 25, 2024 at a rate of \$20.09/hr]*
- 2025-049 Authorizing the Promotion of Ryan McCracken to the Position of Heavy Truck Driver *[An appointment promoting existing DPW employee Ryan McCracken from a truck driver to Heavy Truck Driver]*
- 2025-050 Authorizing the Promotion of Debra Schroeder to the Position of Heavy Truck Driver *[An appointment promoting existing DPW employee Debra Schroeder from a laborer to Heavy Truck Driver]*
- 2025-051 Authorizing the Promotion of Annmarie Papernik to the Position of Records Support Tech 3 *[An appointment promoting existing police records employee Annmarie Papernik from a Clerk 2 to Records Support Tech 3]*
- 2025-052 Authorizing the Promotion of Maureen Waters to the Position of Records Support Tech 3 *[An appointment promoting existing police records employee Maureen Waters from a Clerk 2 to Records Support Tech 3]*
- 2025-053 Authorizing the Promotion of Christa Walsh Duffy to the Position of Clerk 3 *[An appointment promoting existing employee Christa Walsh Duffy from a Clerk 2 to Clerk 3 in the Tax Assessor's Office]*
- 2025-054 Authorizing the Promotion of Jillian Williams to the Position of Clerk 2 *[An appointment promoting existing employee Jillian Williams from a Clerk 1 to Clerk 2 in the Township Clerk's Office]*
- 2025-055 Authorizing the Transfer of Barbara Jeffrey from the Department of Public Works to the Construction/Zoning Department *[A resolution authorizing a lateral transfer of Barbara Jeffery from the Department of Public Works to the Construction/Zoning Department]*
- 2025-056 Authorizing the Transfer of Carmela Bernabeo from the Construction/Zoning Department to Department of Public Works *[A resolution authorizing a lateral transfer of Carmela Bernabeo from the Construction/Zoning Department to the Department of Public Works]*
- 2025-057 Authorizing the Establishment of a Dedication by Rider for Funds for Memorial Benches
- 2025-058 Reviewing the Little Egg Harbor Board of Fire Commissioners, District No. 1 Compensation in Accordance with N.J.S.A. 40A:14-88

- 2025-059 Authorizing the Execution of a Schedule "C" Agreement with the County of Ocean for 2025 *[It is the desire of the Ocean County Board of Commissioners to assist local governmental units in the repair and maintenance of its streets and property, road overlay, in addition to providing certain materials and supplies in connection therewith. The township engineer has recommended Center Street (Crystalbrook Drive to West Calabreeze Way) Oneida Lake Drive (Center Street to Greenwood Lake Road), South Indian Valley (Forsgate Drive to terminus), and North Indian Valley Court (Forsgate Drive to terminus) to be included in the work undertaken under the Agreement.]*
- 2025-060 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Alysha Giliberti, Block 326.100, Lot 104)
- 2025-061 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Daniel Hebert, Block 325.60, Lot 30)
- 2025-062 Authorizing Tax Refunds
- 2025-063 Authorizing the Township of Little Egg Harbor to Enter into a Cooperative Pricing System Agreement with the Somerset County Energy Cooperative Pricing System for the Purchase of Gasoline *[Rescinding Resolution 2024-272 and authorizing the execution of a cooperative pricing agreement with Somerset County for the purchase of gasoline]*
- 2025-064 Authorizing the Execution of a Contract for Sale of 7 Gifford Road, Block 276.01, Lots 15-17 on the Tax Map of the Township of Little Egg Harbor with Family Promise of the Jersey Shore *[A contract of sale between LEHT and Family Promise for the township owned property located at 7 Gifford Road]*
- 2025-065 Authorizing the Execution of an Agreement for Engineering Services for Mystic Island Drainage Improvements Phase 3, NJIB Loan No. S340579-06 with T&M Associates (Construction Plan review and Finalization/Bidding Phase/Construction Phase Engineering Services) *[Authorizing the execution of an agreement with T&M Associates for final plan preparation, bidding assistance and construction phase engineering in an amount not to exceed \$205,000 for Mystic Island Drainage Improvements Phase 3]*
- 2025-066 Supporting Amendment of the Fair Housing Act (FHA) as Proposed by the New Jersey Institute of Local Government Attorneys (NJILGA)
- 2025-067 Authorizing Additional Compensation for Jacklyn DePasquale and Katherine Baker in the Township Finance Administration Office for Purchasing Duties *[Authorizing a \$15,000 increase to each Ms. DePasquale and Ms. Baker for additional duties assigned in the Finance/Administration Office]*
- 2025-069 Authorizing the Submission of an Application to the State of New Jersey, Department of Community Affairs, Requesting FY2025 Local Recreation Improvement Grant in the Amount of \$100,000 for Improvements to Little Treasure's Park

9. CONSENT AGENDA PUBLIC COMMENT

Motion to Open to Public: Laney Second: Scibetta All in Favor

No one from the public spoke.

Motion to Close to Public: Laney Second: Scibetta All in Favor

Motion to Approve: Laney Second: Scibetta

Roll Call: Ayes: Mr. Laney; Mr. Scibetta; Mayor Maxwell
 Abstain: Mr. Laney abstained from Resolution 2025-055 and yes to the balance.

10. BILL RESOLUTION 2025-068

A Resolution Authorizing the Payment of Bills in the Amount of \$5,488,212.61

Motion to Approve: Laney Second: Scibetta

Roll Call: Ayes: Mr. Laney; Mr. Scibetta; Mayor Maxwell
 Abstain: Mr. Laney abstained from 24-01320 and yes to the balance

11. TOWNSHIP ENGINEER COMMENTS

Township Engineer, Jason Worth reported Mystic Island Drainage Improvement Phase 3 includes eight roads off of Twin Lakes Boulevard that have recently been under construction with the Little Egg Harbor MUA. He stated the Township project is seeking authorization to advertise from the Department of Environmental Protection to begin the project in the spring of 2025. He stated once he has a date for advertisement he will let the township know. He stated the surveying for the 2024 Drainage Improvement Project has been completed including eight or nine locations around town, he stated plans for the project are seventy five percent complete. He stated by Friday January 17th the project should be complete, and then he will advertise the bidding schedule for that project. He stated the improvement to Leitz Boulevard which are partially funded by a Grant from NJDOT Municipal Aid Program. He stated for that project they have completed surveying and a design is underway. He stated they have issued utility notices to all the utility companies to complete any upgrades that are needed before the project begins. He stated notices have also gone out to the home owners letting them know of the upcoming work and asking them to update their connections before the roadwork begins. He stated the bid will be in a month or so for work in spring 2025. He stated lastly, the Mystic Island Drainage Improvement Phase 4 which includes roads off of West Playhouse Drive and Staysail Drive. He stated it is about fourteen roads and all the drainage. He stated this project is fully funded by Ocean County through the American Rescue Plan. He stated they are actively surveying the area and they will aim for that to take place in fall 2025. He stated they will be pushing the MUA to get done their needed work this spring and summer.

12. PUBLIC COMMENT - Any Topic

Motion to Open to the Public: Scibetta

Second: Laney

All in Favor

Mr. Edmunds at Spruce Drive stated he express his support for the ordinance on the agenda regarding the 4 ton weight limit which will also help with more police presence in that area. He stated he will be reaching out to the County to get all of Center Street rezoned to the 4 ton weight limit and not allow any commercial vehicles. In addition, he stated the Township also needs an R-300 Zone throughout the township to slow down the growth of the town. He stated if you change the Township zoning there will not be so much of a strain on Public Works Department.

Chief D'Andrea from Fire District 1, 1 introduced himself as the new Fire Chief and stated he or a representative will be in attendance at all Committee meetings.

Motion to Close Public Comment: Laney

Second: Scibetta

All in Favor

13. TOWNSHIP COMMITTEE COMMENTS

Committeeman Scibetta reported the 9th Legislation Senator Carmen Amato, Assemblymen Brian Rumpf, and Assemblymen Gregory Myhre will be doing a presentation with the New Jersey Division of Aging Seminar for Senior Citizens at the Ocean County Sheriffs and Law Enforcement Training Facility on Wednesday, January 15th at 10am. He stated the Ocean County Health Department will be there doing health screenings. He stated the senior lunches take place every Tuesday at 11:30 am at 641 Radio Road and senior must call to register by Monday at 9am. He stated currently the spots are not filled and they are looking to fill the spots.

Deputy Mayor Laney reported that the senior card games will take place four times a month from 12pm-3pm. He stated they will be hosting a Women's Healthcare screening on Thursday, February 13th from 12pm-2pm at the LEHT senior center. He stated there will be a heart healthy party at 1pm and invite all to wear red. He stated he hopes everyone is having a Happy New Year.

Mayor Maxwell reported today January 9th is National Law Enforcement Appreciation day, He stated we are privileged in Little Egg Harbor to have a wonderful Police Department. He stated they are grateful and thankful for all the hard work that they do every day. He stated the Little Egg Harbor Police Department will be doing a Citizen Police Academy, it is an eight week program every Wednesday beginning February 12th. He stated the next Senior Citizen Advisory meeting will take place at Harbor Bay on January 27th at 10am.

14. EXECUTIVE SESSION 2025-071

A Resolution Authorizing the Convening of an Executive Session in Accordance with the Open Public Meetings Act

Township Attorney Melanie Appleby stated the Committee needs to go into Executive Session to discuss contractual matters and attorney/client privilege, formal action maybe taken.

Motion to Approve: Scibetta

Second: Laney

All in Favor

Resolution 2025-070 Authorizing the Execution of a Memorandum of Agreement with the PBA Local No. 295 Union

Motion to Approve: Laney

Second: Scibetta

Roll Call: Ayes: Mr. Laney; Mr. Scibetta; Mayor Maxwell

Motion to Close Executive Session and Reconvene Regular Township Meeting: Scibetta

Second: Maxwell

All in Favor

15. Motion to Adjourn: Scibetta

Second: Laney

All in Favor

I hereby certify the foregoing Minutes were formally approved by the Little Egg Harbor Township Committee.



Kelly Lettera, CMC, RMC
Township Clerk

**"Any invocation that may be offered before the official start of the Committee meeting is offered by a person who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Committee. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Committee and do not necessarily represent the religious beliefs or views of the Committee in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Committee."*