

## Little Egg Harbor Township Committee Meeting

October 10, 2024

7:00 P.M.

Mayor Blaise Scibetta called the Little Egg Harbor Township Committee Meeting to order and lead the Pledge of Allegiance. Time: 7:00 p.m.

*Elder Ryan Bowen of Great Bay Gospel Fellowship said an opening Invocation.*

### **3. OPEN PUBLIC MEETING STATEMENT**

Township Clerk Kelly Lettera read the Open Public Meeting Statement:

*"This meeting is called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting of October 10, 2024 was duly advertised, posted in the Municipal Complex, and has remained posted as required under the aforesaid statute. I am directed to include a record of this statement in the minutes of the meeting."*

### **4. ROLL CALL:**

Present: Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta  
Mr. Gormley Arrived at 7:24 p.m.

### **5. PRESENTATIONS:**

➤ National Breast Cancer Awareness Month

*Dayna Cook, LEHT Tax Collector, read the National Breast Cancer Awareness Month proclamation and the Mayor and Committee Members presented the proclamation to Dayna Wilson on behalf of her mother and the former Township Clerk Diana McCracken.*

➤ Down Syndrome Awareness Month

*Deputy Mayor Maxwell read the Down Syndrome Awareness Month proclamation and the Mayor and Committee Members presented the proclamation to Chris Filiciello and his son Mateo.*

➤ National Friends of Library Week (October 20-26, 2024)

*Committeeman Laney read the National Friends of Library Week proclamation and the Mayor and Committee Members presented the proclamation to Dorothy Uhl, Branch Manager of the Little Egg Harbor Library.*

➤ Domestic Violence Awareness Month

*Committeeman Kehm read the Domestic Violence Awareness Month proclamation and the Mayor and Committee Members presented the proclamation to Program Director Danielle Meyer and Legal Program Supervisor Laura McCoy from the Providence House Domestic Violence Services of Catholic Charities.*

### **6. APPROVAL OF MINUTES**

- September 12, 2024
- September 12, 2024 Executive Session

October 10, 2024 Committee Meeting  
Page 2

Motion to Approve: Kehm

Second: Laney

Roll Call: Yes: Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

Mr. Gormley Arrived at 7:24 p.m.

7. **ORDINANCE** **[SECOND READING AND ADOPTION]**

Ordinance 2024-25 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, New Jersey, Authorizing the Sale of 7 Gifford Road, Block 276.01, Lots 15-17 on the Tax Map of the Township of Little Egg Harbor to Family Promise of the Jersey Shore Pursuant to N.J.S.A. 40A:12-21

Motion to Open to Public: Kehm

Second: Laney

All in Favor

*Mayor Scibetta stated the public hearing was held at the last meeting and an informational session was held on September 27, 2024, where all questions and information was provided to the public. He requested all additional questions pertaining to Family Promise be directed to the Township Administrator after the meeting.*

*Pastor Hartman from Lighthouse Alliance Church stated they deal with homelessness all the time and they are thrilled that a program like Family Promise will be in town for families. He spoke very highly of the Family Promise Program and an experience he had this past weekend with a woman and her children. He stated the woman and her children got the help she needed and was so thankful for how Family Promise helped them in their time of need.*

*Elder Ryan Bowen of Great Bay Gospel Fellowship Church spoke about Family Promise and homelessness in Little Egg Harbor Township. He asked that the Committee continue to do what's right in Little Egg Harbor by providing this service to the residents in the community regardless of the return on investment.*

*Mr. Wilczek spoke regarding homelessness in Little Egg Harbor and what a great program Family Promise is.*

Motion to Close to Public: Laney

Second: Kehm

All in Favor

Motion to Adopt: Kehm

Second: Maxwell

*Committeeman Gormley stated he initially had some doubts regarding location and federal funding. He thanked the Pastors of the town for all the work they do to help the homeless in town. He spoke on the importance of taking care of our own in town.*

Roll Call: All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

October 10, 2024 Committee Meeting

Page 3

Ordinance 2024-27 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, New Jersey, Amending and Supplementing Chapter 215, "Land Use and Redevelopment", and Chapter 290, "Soil Removal, Excavation and Mining", of the Township Code of the Township of Little Egg Harbor

Motion to Open to Public: Laney                      Second: Gormley                      All in Favor

*No public comment.*

Motion to Close to Public: Kehm                      Second: Laney                      All in Favor

Motion to Adopt: Kehm                      Second: Maxwell

Roll Call:                      All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

Ordinance 2024-26 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, State of New Jersey, Amending and Supplementing Chapter 215 of the Township Code of the Township of Little Egg Harbor, Entitled "Zoning" so as to Amend Section 215-4.2 Entitled "Zoning Map"

Motion to Table Till the November Meeting: Kehm                      Second: Gormley                      All in Favor

*Mr. Haines stated there needs to be a minor adjustment on the map that the Township Planner is correcting.*

**8.      ORDINANCE                      [RE-ADOPTION]**

Ordinance 2024-01 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, New Jersey, Providing for Various Improvements and Upgrades to the Township Municipal Building and Appropriating \$800,000 Therefor and Providing for the Issuance of \$760,000 in Bonds or Notes of the Township of Little Egg Harbor to Finance the Same

Motion to Adopt: Gormley                      Second: Maxwell

Roll Call:                      All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

**9.      ORDINANCE                      [FIRST READING AND INTRODUCTION]**

Ordinance 2024-28 Bond Ordinance Providing for Various Road and Drainage Improvements, Appropriating \$1,000,000 Therefore and Authorizing the Issuance of \$950,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and By the Township of Little Egg Harbor, In the County of Ocean, New Jersey

Motion to Introduce: Kehm                      Second: Maxwell

October 10, 2024 Committee Meeting

Page 4

Roll Call: All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

*Mr. Haines stated the bond ordinance is for roadway and drainage improvements to Leitz Blvd., West Anchor Drive, Golf View Drive, Pembroke Court, Danbury Drive, Lake Crystalbrook Drive, Nugentown Road, Columbia Road and Hogan Court.*

#### **10. CONSENT AGENDA**

*A Consent Agenda includes items of business which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.*

*Mayor Scibetta read by title all the Resolutions on the consent agenda.*

#### **RESOLUTIONS**

- 2024-243 Appointing Dana Cannon as Deputy Court Administrator, Pursuant to N.J.S.A. 2B:12-10 [The appointment of Dana Cannon as Deputy Court Administrator will be effective October 11, 2024.]
- 2024-244 Accepting the Retirement of and Authorizing the Compensation of Accumulated Time to Thomas Bonfonti [Thomas Bonfonti will be retired as of November 1, 2024 with a payment to the township for \$438.32 for used time]
- 2024-245 Authorizing a Stipend for the Township Payroll Clerk for Property Maintenance Services
- 2024-246 Authorizing the Adjustment of Salary for Special Law Enforcement Class III Police Officers for the Township of Little Egg Harbor Police Department
- 2024-247 Authorizing the Township Administrator to Advertise and Hire a Clerk 1
- 2024-248 Authorizing the Tax Collector to Cancel Taxes on Property Donated to the Township of Little Egg Harbor by FS Properties 152, LLC (Block 262, Lot 16) [Authorizing the Tax Collector to cancel 3<sup>rd</sup> and 4<sup>th</sup> quarter property taxes]
- 2024-249 Authorizing the Execution of a Federal Aid Agreement With the New Jersey Department of Transportation (NJDOT) to Secure Funding Under Safe Routes to School Grant [Authorizing the execution of the Federal Aid Agreement with NJDOT for the SRTS Project for Sidewalk Safety Improvements to Nugentown Road, Giffordtown Lane and Stage Road]
- 2024-250 Appointing McCormick Taylor Inc. for Preliminary Design and Construction Engineering Service as Engineering Design Consultant for the Township 2022 Safe Routes to School Project [A resolution appointing McCormick Taylor Inc. as Engineering Design Consultant for the SRTS 2022 Project for Preliminary Design, for Sidewalk Safety Improvements to Nugentown Road, Giffordtown Lane and Stage Road]

October 10, 2024 Committee Meeting

Page 5

- 2024-251 Authorizing the Execution of a Shared Service Agreement with the County of Ocean for the Use and Revenue Sharing of the Ocean County Recycling Center *[A shared services agreement between LEHT and Ocean County to set terms and conditions for the use of the County recycling facility and to establish a revenue sharing arrangement]*
- 2024-252 Authorizing the Execution of a Shared Services Agreement with the County of Ocean as to the Ocean County Leaf and Vegetative Waste Composting Program *[A shared services agreement between LEHT and OC to set terms and conditions regarding the cooperative composting program and for service of the Township composting facility.]*
- 2024-253 Authorizing the Execution of a Shared Services Agreement with the County of Ocean for the Drug Recognition Expert Callout Program *[A traffic safety program run by the Ocean County Prosecutor's Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways]*
- 2024-254 Authorizing the Execution of a Shared Services Agreement with the County of Ocean for the Driving While Intoxicated Enforcement Program *[A traffic safety program ran by the Ocean County Prosecutor's Office for the purpose of identifying and removing intoxicated drivers from the roadways]*
- 2024-255 Authorizing the Township of Little Egg Harbor to Enter into a Cooperative Pricing System Agreement with the Somerset County Energy Cooperative Pricing System *[An agreement between Somerset County and LEHT through a Coop for the purchase of Energy Services]*
- 2024-256 Authorizing Tax Refunds
- 2024-257 Approving Charges for the Demolition of 110 National Union Boulevard, Pursuant to Chapter 148 and Authorizing said Charge to Become a Lien and to Be Added to and Become a Part of the Taxes to be Assessed and Levied on said Property *[A resolution approving the township to place liens against the property, in the amount of \$21,523.00, for cost associated with the demolition of 110 National Union Blvd]*
- 2024-258 Certifying Tax Liens for Costs Incurred in Accordance with the Property Maintenance Code *[A resolution certifying tax liens for work performed by the Public Works Department to abate violations for the preservation of the public health, safety and general welfare or to eliminate a fire hazard]*
- 2024-259 Certifying the Governing Body has Reviewed, as a Minimum, Sections of the Annual Audit
- ~~2024-260 Supporting the Acquisition of Block 325, Lots 6,8 and 9 in the Township of Little Egg Harbor by Ocean County Natural Lands Trust Fund Program *[A resolution supporting the acquisition of 3.04 acres located adjacent to existing Southwinds Preserve by Ocean County through its Ocean County Natural Lands Trusts Fund Program]*~~
- 2024-261 Authorizing a Corrective Action Plan *[Office of State Comptroller requires submission of a corrective action plan for the 2023 Audit]*

October 10, 2024 Committee Meeting  
Page 6

### **11. CONSENT AGENDA PUBLIC COMMENT**

Motion to Open to Public: Gormley                      Second: Maxwell                      All in Favor

*No public comment.*

Motion to Close to Public: Kehm                      Second: Laney                      All in Favor

Motion to Approve: Kehm                      Second: Gormley

Roll Call:      All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

### **12. BILL RESOLUTION 2024-262**

A Resolution Authorizing the Payment of Bills in the Amount of \$4,213,498.59

Motion to Approve: Kehm                      Second: Laney

Roll Call:      All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta  
Mr. Laney abstained from 24-00954 and yes to the balance.

### **13. MISCELLANEOUS APPROVALS**

- Raffle Application No. 2024-046 for Southern Regional Baseball Parent Association; On-Premise 50/50 Raffle at 261 Country Club Blvd on October 21, 2024
- Raffle Application No. 2024-047 for Southern Regional Baseball Parent Association; On-Premise Gift Auction at 261 Country Club Blvd on October 21, 2024
- Raffle Application No. 2024-048 for Mirage Men's Club Foundation Inc.; On-Premise 50/50 Raffle at 99 Golf Drive on December 3, 2024

Motion to Approve: Laney                      Second: Gormley                      All in Favor

### **14. TOWNSHIP ENGINEER COMMENTS**

*Township Engineer, Jason Worth, reported the interior improvements to the municipal building are underway and will be wrapping up this fall. He stated the National Fitness Campaign grant was received and the contractor has poured the concrete pad and the equipment is scheduled for delivery on October 17. He stated the installation of the equipment has to go through the NFC. He stated the township applied for a grant for roadway and drainage improvements for Atlantis Blvd through the DOT and announcements will be by the end of the month. The contractor for the 2023 roadway improvements has completed the drainage and the concrete work will be completed next week then the paving will begin the week of October 21.*

*Committeeman Gormley asked about including a couple of streets off Great Bay Blvd in the next grant opportunity.*

October 10, 2024 Committee Meeting  
Page 7

### **15. PUBLIC COMMENT - Any Topic**

Motion to Open to the Public: Gormley                      Second: Laney                      All in Favor

*Mr. Mazak from Forecastle Drive spoke about a problem at the corner of Radio Road and Playhouse Drive regarding the school bus stop and lack of visibility. Chief Hawkins stated he will look into it and report back to the school.*

Motion to Close Public Comment: Gormley                      Second: Laney                      All in Favor

### **16. TOWNSHIP COMMITTEE COMMENTS**

*Committeeman Gormley apologized for coming late to the meeting. He stated all the waterfront communities are experiencing higher tides and things will be changing. He expressed his thoughts and prayers to those effected by the hurricanes in Florida. He stated new flood maps will be coming out next year and FEMA may have some drastic changes to water regulations. He stated the insurance companies are increasing tremendously due to all the major losses.*

*Committeeman Laney stated his thoughts and prayers go out to everyone in Florida. He stated the Harvest Festival will be held at Pinelands Regional School on October 19<sup>th</sup> at 10-4pm. He wished everyone a safe and Happy Halloween.*

*Committeeman Kehm stated October 27 is also the Halloween Bash at the community center. He reiterated his thoughts and prayers to those in Florida and North Carolina. He stated the insurance has gone down a bit due to the CRS program. He also stated the town is doing all they can to keep those rates down. He also asked for kids to be safe and watch the traffic on Halloween. God Bless.*

*Township Engineer, Jason Worth, stated he and the Township Zoning Official submitted the annual CRS report to keep the rating in place.*

*Deputy Mayor Maxwell stated the township knows what it's like to go through devastation and thoughts and prayers go out to those effected. He stated the Senior Advisory Board meeting will be at Mystic Shores Clubhouse on October 28 at 10am. He stated Saturday November 16 is the rabies clinic at the senior center from 9-12pm.*

*Mayor Scibetta stated the Meals on Wheels program is on Wednesday's and asked residents to sign up there for a free meal. He stated he is thrilled about Family Promise in town. He spoke regarding the cost in utilities and how they have skyrocketed. He stated he sat on a panel with Congressman Van Drew regarding the BPU and the increase in rates. He stated he will continue to fight for the residents to lower the utility rates.*

### **17. EXECUTIVE SESSION 2024-263**

A Resolution Authorizing the Convening of an Executive Session in Accordance with the Open Public Meetings Act

October 10, 2024 Committee Meeting  
 Page 8

*Township Attorney Melanie Appleby stated the Committee needs to go into Executive Session to discuss contractual matters and personnel, formal action maybe be taken.*

Motion to Approve: Maxwell Second: Laney All in Favor

Motion to Close Executive Session and Reconvene Regular Township Meeting: Gormley

Second: Laney All in Favor

Resolution 2024-264 Re-appointing Kelly Lettera, CMC, RMC, as Municipal Clerk and Granting Tenure Pursuant to NJSA 40A:9-133.7

Motion: Laney Second: Kehm

Roll Call: All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

Resolution 2024-265 Authorizing Additional Duties and Compensation for Jacklyn DePasquale and Katherine Baker in the Township Finance Administration Office for a Ninety (90) Day Trial Period Effective Upon Vacancy of the Account Clerk/Clerk 2

Motion: Gormley Second: Laney

Roll Call: All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

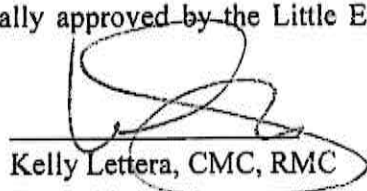
Resolution 2024-266 Authorizing the Preparation of Specifications for Three (3), 2023 or Newer, Police Patrol Sport Utility Vehicles for Use by the Police Department and Further Authorizing the Receipt of Bids for Same

Motion: Laney Second: Kehm

Roll Call: All Yes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Maxwell; Mayor Scibetta

**18. Motion to Adjourn:** Laney Second: Kehm All in Favor

I hereby certify the foregoing Minutes were formally approved by the Little Egg Harbor Township Committee.



Kelly Lettera, CMC, RMC  
 Township Clerk

*\* "Any invocation that may be offered before the official start of the Committee meeting is offered by a person who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Committee. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Committee and do not necessarily represent the religious beliefs or views of the Committee in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Committee. "*