

MUNICIPAL BUILDING
7:30 PM

TOWNSHIP MEETING
MAY 26, 2016

AGENDA

- A. Open Public Meeting Statement
- B. Roll Call
- C. Flag Salute - Moment of Silence
- D. **Public Comments**

Resolution #2016-120

Authorizing the appointment of Alina Bertram as Municipal Court Administrator for Little Egg Harbor Township and Eagleswood Township *[previously appointed as Acting Municipal Court Administrator on December 1, 2015]*

Resolution #2016-121

Authorizing the appointment of laborers to the Township Department of Public Works under the Clean Communities Grant *[up to four full-time temporary laborers @ \$13.00 per hour]*

Resolution #2016-122

Authorizing the appointment of Gary Swirczynski as a per diem inspector for the Construction Department *[\$35.00 per hour]*

Resolution #2016-123

Authorizing the appointment of Chief of Police Richard Buzby as Emergency Management Coordinator *[three year term, July 1, 2016 – June 30, 2019]*

Resolution #2016-124

Appointing Eric M. Bernstein & Associates, LLC and Gluck & Allen, LLC as Alternate Hearing Officers for Personnel Matters for the Township of Little Egg Harbor *[Alternate Hearing Officer needed in the event Hearing Officer is unavailable for or has a conflict with regards to any Personnel Disciplinary Hearings]*

Resolution #2016-125

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$62,885.88 from the State of New Jersey FY2016 Clean Communities Grant]*

Resolution #2016-126

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$325,000.00 from the New Jersey Department of Transportation FY2016 Municipal Aid Program for Improvements to Otis Bog Road]*

Resolution #2016-127

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$2,240.00 from the United States Department of the Interior FY2014 Refugee Revenue Sharing Act]*

Resolution #2016-128

Authorizing the submission of an application to the Safe Routes to School Program of the New Jersey Department of Transportation *[construction of sidewalks in the vicinity of Pinelands Regional High School and Junior High School]*

Resolution #2016-129

Rejecting bids for the 2015 Streetscape Improvement Project – Radio Road and Mathistown Road and authorizing the re-advertisement for and receipt of bids *[bids received on May 17, 2016 all substantially exceeded the estimates for the cost of the project as well as the amount budgeted for the project]*

Resolution #2016-130

Appointing Jeanne Connelly as an Alternate Member to the Little Egg Harbor Township Environmental Commission *[term May 27, 2016 - December 31, 2017]*

E. Review of township expenditures

F. Mayor's directive update

G. Old Business: **Anticipated Action for June 9, 2016**

Ordinance #2016-03 (Second Reading and Adoption)

An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey amending and supplementing Chapter 269 of the Township Code to establish a "No Knock" Registry *[owners and/or occupants that do not permit canvassing, peddling, itinerant vending, and door-to-door sales at their home]*

H. New Business

Resolution #2016-120

Authorizing the appointment of Alina Bertram as Municipal Court Administrator for Little Egg Harbor Township and Eagleswood Township

Resolution #2016-121

Authorizing the appointment of laborers to the Township Department of Public Works under the Clean Communities Grant

Resolution #2016-122

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Resolution #2016-130

Appointing Jeanne Connelly as an Alternate Member to the Little Egg Harbor Township Environmental Commission

Resolution #2016-131

Bill Resolution	
Current Account	\$399,483.91
Third Party	<u>\$ 43,444.34</u>
Total	\$442,928.25

I. Miscellaneous Approvals

- Township meeting minutes from April 14, 2016, April 28, 2016, and May 12, 2016
- 50/50 raffle license for Children's Dyslexia Centers Inc. on November 5, 2016 at Sea Oaks Country Club

J. Township Engineer

K. Township Committee Comments

L. Public Comments

M. Resolution #2016-132

Authorizing the convening of an Executive Session in accordance with the Open Public Meetings Act, *matters of contracts and* formal action will be taken

- *Policeman's Benevolent Association, Local 295, Senior Officers' Association*
- *Oak Lane LEH, LLC request for PILOT Agreement Adoption*

N. Adjourn

MUNICIPAL BUILDING
7:30 PM

TOWNSHIP MEETING
MAY 26, 2016

The township meeting of the Township Committee took place on the above date, time and place with the following being present: Mayor Eugene Kobryn, Deputy Mayor Dave Schlick, Committeeman Ray Gormley, Committeeman John Kehm, Committeewoman Lisa Stevens, Township Administrator Garrett Loesch, Township Attorney Robin LaBue, Township Engineer Jim Oris, Recording Operator Linda Cicco and Township Clerk Diana McCracken.

Township Clerk Diana McCracken read the Open Public Meeting Statement and opened the meeting.

Flag Salute - Moment of Silence

Walmart Pharmacist Roseanne Beiler introduced herself and spoke about the new Walmart on Route 9 which will be opening July 13th. She invited residents to attend the festivities the weekend following the grand opening.

Public Comments

Resolution #2016-120

Authorizing the appointment of Alina Bertram as Municipal Court Administrator for Little Egg Harbor Township and Eagleswood Township *[previously appointed as Acting Municipal Court Administrator on December 1, 2015]*

Township Administrator Garrett Loesch recommends Ms. Bertram's appointment.

Police Chief Richard Buzby gave a brief summary of Ms. Bertram's excellent work history.

No public comment.

Resolution #2016-121

Authorizing the appointment of laborers to the Township Department of Public Works under the Clean Communities Grant *[up to four full-time temporary laborers @ \$13.00 per hour]*

Township Administrator Garrett Loesch explained the need for these laborers.

No public comment.

Resolution #2016-122

Authorizing the appointment of Gary Swirczynski as a per diem inspector for the Construction Department *[\$35.00 per hour]*

Township Administrator Garrett Loesch explained this per diem appointment.

Committeewoman Lisa Stevens requested amending this resolution to add additional inspectors and a clerk for the Construction Office.

Township Attorney Robin LaBue explained the process of hiring additional per diem inspectors.

No public comment.

Resolution #2016-123

Authorizing the appointment of Chief of Police Richard Buzby as Emergency Management Coordinator *[three year term, July 1, 2016 – June 30, 2019]*
Township Administrator Garrett Loesch recommends this appointment.
No public comment.

Resolution #2016-124

Appointing Eric M. Bernstein & Associates, LLC and Gluck & Allen, LLC as Alternate Hearing Officers for Personnel Matters for the Township of Little Egg Harbor *[Alternate Hearing Officer needed in the event Hearing Officer is unavailable for or has a conflict with regards to any Personnel Disciplinary Hearings]*
Township Administrator Garrett Loesch explained the need for Alternate Hearing Officers.
No public comment.

Resolution #2016-125

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$62,885.88 from the State of New Jersey FY2016 Clean Communities Grant]*
Township Engineer Jim Oris explained this grant program.
No public comment.

Resolution #2016-126

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$325,000.00 from the New Jersey Department of Transportation FY2016 Municipal Aid Program for Improvements to Otis Bog Road]*
Township Engineer Jim Oris explained the Municipal Aid Program.
Ms. Pat Johnson: Asked how this money will be spent on Otis Bog Road.
Township Engineer Jim Oris explained the scope of work.

Resolution #2016-127

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87 *[\$2,240.00 from the United States Department of the Interior FY2014 Refuge Revenue Sharing Act]*
Township Administrator Garrett Loesch explained this is grant money coming in.
No public comment.

Resolution #2016-128

Authorizing the submission of an application to the Safe Routes to School Program of the New Jersey Department of Transportation *[construction of sidewalks in the vicinity of Pinelands Regional High School and Junior High School]*
Township Engineer Jim Oris gave a brief description of this program.
Police Chief Rich Buzby explained this is a safety upgrade.
No public comment.

Resolution #2016-129

Rejecting bids for the 2015 Streetscape Improvement Project – Radio Road and Mathistown Road and authorizing the re-advertisement for and receipt of bids *[bids received on May 17, 2016 all substantially exceeded the estimates for the cost of the project as well as the amount budgeted for the project]*

Township Engineer Jim Oris gave a brief explanation on this resolution.
No public comment.

Resolution #2016-130

Appointing Jeanne Connelly as an Alternate Member to the Little Egg Harbor Township Environmental Commission [term May 27, 2016 - December 31, 2017]

No public comment.

Review of township expenditures

No public comment.

Mayor's directive update

Old Business: Anticipated Action for June 9, 2016

Ordinance #2016-03 (Second Reading and Adoption)

An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey amending and supplementing Chapter 269 of the Township Code to establish a "No Knock" Registry [owners and/or occupants that do not permit canvassing, peddling, itinerant vending, and door-to-door sales at their home]

Mayor Gene Kobryn asked for committee volunteers to work with the township attorney to develop the process of this ordinance.

Committeemen Gormley and Kehm volunteered to work on this.

New Business

Resolution #2016-120

Authorizing the appointment of Alina Bertram as Municipal Court Administrator for Little Egg Harbor Township and Eagleswood Township

Motion to Approve: Gormley	Second: Kehm	Roll Call:	Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Stevens	<u>Yes</u>
			Schlick	<u>Yes</u>
			Kobryn	<u>Yes</u>

Resolution #2016-121

Authorizing the appointment of laborers to the Township Department of Public Works under the Clean Communities Grant

Motion to Approve: Kehm	Second: Schlick	Roll Call:	Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Stevens	<u>Yes</u>
			Schlick	<u>Yes</u>
			Kobryn	<u>Yes</u>

Resolution #2016-126

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87

Motion to Approve: Gormley Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-127

Authorizing an amendment to the 2016 budget to allow for the insertion of a special item of revenue and appropriation pursuant to N.J.S.A. 40A:4-87

Motion to Approve: Kehm Second: Stevens Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-128

Authorizing the submission of an application to the Safe Routes to School Program of the New Jersey Department of Transportation

Motion to Approve: Schlick Second: Stevens Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-129

Rejecting bids for the 2015 Streetscape Improvement Project – Radio Road and Mathistown Road and authorizing the re-advertisement for and receipt of bids

Motion to Approve: Gormley Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-130

Appointing Jeanne Connelly as an Alternate Member to the Little Egg Harbor Township Environmental Commission

Mayor Gene Kobryn thanked Donna Doherty for seeking an alternate member to the committee.

Motion to Approve: Stevens Second: Gormley Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-131	Bill Resolution	
	Current Account	\$399,483.91
	Third Party	<u>\$ 43,444.34</u>
	Total	\$442,928.25

Motion to Approve: Stevens	Second: Kehm	Roll Call:	Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Stevens	<u>Yes</u>
			Schlick	<u>Yes</u>
			Kobryn	<u>Yes</u>

Miscellaneous Approvals

- Township meeting minutes from April 14, 2016, April 28, 2016, and May 12, 2016
- 50/50 raffle license for Children’s Dyslexia Centers Inc. on November 5, 2016 at Sea Oaks Country Club

Motion to Approve: Gormley	Second: Kehm	Roll Call:	Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Stevens	No to 4/28 minutes, yes to balance
			Schlick	<u>Yes</u>
			Kobryn	<u>Yes</u>

Township Engineer

Jim Oris reported there have been some concerns regarding the paving of Route 9. The contractor has proceeded with paving the center of the road and not the shoulders which is normal progression. They confirmed the entire road will be paved. Little Egg Harbor has engaged Ocean County with the Schedule “C” Program; this is an economical way to get roads paved within the community. Pending schedules, they are planning on being in the Little Egg Harbor area in July or August. We are working with NJNG to ensure their work is complete before paving begins. Lastly, the Park-N-Ride plans are moving forward and we should have an estimate on when they will go out for bid and construction later this year.

Township Committee Comments

Gormley: No comment.
Kehm: No comment.
Stevens: Wished everyone a happy Memorial Day weekend and keep our veteran’s in mind.
Schlick: Mentioned a list of issues the administrator sent out to the committee. He spoke about bringing Animal Control in-house and explained there have been a lot of complaints about the Energy Aggregation Program. He asked the Township Engineer to speak about the Holly Lake Dam Project.
Township Engineer Jim Oris explained the lake is on Great Bay Boulevard and in the area of the Holly Lake subdivision. The dam structure was partially rebuilt but does not meet current dam standards. The town has been looking at options to complete the rebuilding of the dam.

Stevens: Mentioned to seek federal funding to restore the dam.

Township Engineer Jim Oris stated he will look into grant funding.

Schlick: Discussed some complaints he received and issues within the township he is currently working on. He read an anonymous letter from a resident.

Kobryn: Stated the township meetings will be held once a month during the summer. He attended the Pinelands Municipal Council meeting and learned about the Richland Village Festival and explained their day of activities. He praised the Police Department for their cost saving efforts and addressed the township committee on working together. The Memorial Day Parade will be Monday, May 30, beginning at 10am.

Public Comments

Mr. Walter Berkel: Spoke about issues he is having with his home due to receiving a Substantial Damage Letter.

Township Engineer Jim Oris advised him to speak with the Flood Plain Officer regarding an appeal. He will speak with him after the meeting.

Mr. Ed Gautier: Asked if the town is hiring a plumbing official. Viking Yacht is having issues getting a plumbing inspection.

Township Administrator Garrett Loesch explained we are working on hiring per-diem inspectors.

Mr. Ed Gautier: Suggested the township recognize employees for doing a good job.

Mr. Art Mooney: Mentioned the property on Mathistown Road purchased by the County and questioned if the offset for taxes is one or two years.

Township Engineer Jim Oris explained he believes it will be done in installments of one year at a time however he will look into it.

Mr. Art Mooney: Asked for the offset of taxes to be paid for the COAH townhomes on Radio Road and Oak Lane.

Township Engineer Jim Oris explained that has not been finalized yet between the governing body and the developer.

Mr. Art Mooney: Stated he is very happy the town is participating in the Energy Aggregation Program. He asked for the mosquito spraying schedule.

Township Administrator Garrett Loesch explained the Public Works Department takes care of mosquito spraying and is working on a schedule.

Mr. Roman Krochmal: Asked if a meeting had ever taken place regarding Lori Aceto and the land she owns on Mathistown Road.

Township Administrator Garrett Loesch explained a meeting took place and a follow up is scheduled.

Mr. Roman Krochmal: Stated he believes the author of the letter Committeeman Schlick read earlier should have stated her name.

Ms. Joy MacDonald: Asked if there has been progress creating a Recycling Committee. Committeeman Dave Schlick stated he is not in favor of the committee.

Mayor Gene Kobryn explained the role Public Works has played in recycling education.

Ms. Donna Doherty: Spoke about the importance of recycling.

Motion to Close: Gormley

Second: Stevens

All in favor

Resolution #2016-132

Authorizing the convening of an Executive Session in accordance with the Open Public Meetings Act, *matters of contracts and formal action* will be taken

- *Policeman's Benevolent Association, Local 295, Senior Officers' Association*
- *Oak Lane LEH, LLC request for PILOT Agreement Adoption*

Motion to Approve: Gormley Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Motion to close Executive Session and
Reconvene Regular Township Meeting: Kehm Second: Schlick All in favor

Township Attorney Robin LaBue read the following resolutions by title

Resolution #2016-133

Authorizing the execution of agreement for payment in lieu of taxes for a fifty-six unit residential family apartment community in the Township of Little Egg Harbor

Motion to Carry: Gormley Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution 2016-#134

Authorizing the execution of a memorandum of agreement with the Superior Officers Association of the Little Egg Harbor Township Police Department

Motion to Approve: Schlick Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

Resolution #2016-135.

Authorizing the Township Administrator to interview and make a recommendation for the Hiring of two to four per-diem inspectors for the Construction Office

Motion to Approve: Schlick Second: Kehm Roll Call:

Gormley	<u>Yes</u>
Kehm	<u>Yes</u>
Stevens	<u>Yes</u>
Schlick	<u>Yes</u>
Kobryn	<u>Yes</u>

