

MUNICIPAL BUILDING  
7:30 PM

TOWNSHIP MEETING  
FEBRUARY 11, 2016

The township meeting of the Township Committee took place on the above date, time and place with the following being present: Mayor Eugene Kobryn, Deputy Mayor Dave Schlick, Committeeman Ray Gormley, Committeeman John Kehm, Committeewoman Lisa Stevens, Township Administrator Garrett Loesch, Township Attorney Robin LaBue, Township Engineer Jim Oris, Recording Operator Linda Cicco and Township Clerk Diana McCracken

Township Clerk Diana McCracken read the Open Public Meeting Statement and opened the meeting.

Flag Salute - Moment of Silence

**New Business / Public Comments**

Motion to open to the public: Gormley

Second: Kehm

All in favor

*Mayor Kobryn read Ordinance #2016-01 and asked for public comments.*

*A resident asked for clarification on this ordinance.*

*Township Administrator Garrett Loesch explained annually we do a salary ordinance and make adjustments that match the needs from various contracts to properly pay any compensation due to employees. Any new positions are added to the salary ordinance.*

*Mr. Richard Longshore: Asked how the township comes up with the salary ordinance and if they compare to other jurisdictions.*

*Township Administrator Garrett Loesch explained he examines prior contracts and makes his determination from that.*

*Mr. Richard Longshore: Asked if this applies to department heads or is that done separately.*

*Township Administrator Garrett Loesch explained it is all employees within the township.*

*Mr. Richard Longshore: Asked if there is a mechanism to benchmark the salaries of department heads relative to other jurisdictions.*

*Township Administrator Garrett Loesch stated that would be done at the contract stage. The salary ordinance is purely resulted from any contractual obligations necessary in the salary range.*

*Mr. Richard Longshore: Asked when the citizens would know the fiscal impact of this ordinance.*

*Township Administrator Garrett Loesch explained a salary ordinance is a range from a beginning salary and the top side is what is used as contractual amounts to make sure he has covered any contracts for the given years.*

*Mayor Gene Kobryn explained every corporation has a salary range which is a requirement to run a business.*

*Mr. Richard Longshore stated in the corporate world there is a requirement that nobody can be hired hire than the midpoint of that range. He asked if that applies here.*

*Mayor Gene Kobryn explained not necessarily, it depends on the situation and the corporation you are in. There are instances regarding performance evaluation that the midpoint does come*

in to play based on the increase potential going forward. He agrees when there is a salary minimum and maximum, nobody is hired above the maximum.

Mr. Richard Longshore: Stated the public would like to know what the budget impact will be.

Mayor Gene Kobryn explained once this is approved it will become a public document for review.

Township Attorney Robin LaBue explained the ordinance itself does not have a budget impact; it is just setting forth the permissible range of salaries.

Committeeman John Kehm asked if any of the salaries in the ordinance have gone up.

Township Administrator Garrett Loesch stated yes there were adjustments made to match any existing contracts previously approved.

Ms. Pat Johnson: Asked if Mr. Loesch's contract is included in this salary ordinance.

Township Administrator Garrett Loesch explained his range is within the salary ordinance.

Ms. Pat Johnson: Asked if Mr. Loesch has negotiated his contract yet.

Township Administrator Garrett Loesch explained the resolution regarding his contract was rescinded by the committee and has not been reinstated or signed.

Township Attorney Robin LaBue stated it has not been re-signed yet but is in the works.

Mayor Kobryn read resolution 2016-60 and asked for public comments.

No public comments.

Mayor Kobryn read resolution 2016-61 and asked for public comments.

Ms. Pat Johnson: Stated the marsh restoration project is 2.3 million dollars and Little Egg Harbor is the lead agency including Tuckerton. She asked how much money is left after the engineering is done and the change order which is almost \$100,000.00.

Township Administrator Garrett Loesch explained the change order was recommended by New Jersey Future. They realized the necessary engineering had to be added and we are in the process of applying for an additional phase of grants through NJ Future.

Ms. Pat Johnson: Asked how much of the 2.3 million dollars is left.

Township Engineer Jim Oris explained we are applying for additional grant funding and believes the total grant award was 2.3 million; however much of the additional work is associated with requirements from the DEP for sediment samplings.

Ms. Pat Johnson: Asked if there is a time line requirement to use the money.

Township Engineer Jim Oris stated yes he believes it is two years from the date of award on the grant; however if additional time is needed they can apply for an extension.

Mayor Kobryn read resolution 2016-62 and asked for public comments.

Ms. Nancy Weiss: Asked for an explanation on this resolution.

Township Administrator Garrett Loesch explained by statute the township has a maximum amount they can give to a first aid organization. Traditionally the fuel used by Squad 85 is electronically tracked. They applied and asked the committee for extraordinary aid to cover the cost of last year's fuel.

Ms. Nancy Weiss: Asked what the typical amount of fuel used is each year.

Township Administrator Garrett Loesch explained the year before was approximately \$15,000.00.

Committeeman Ray Gormley explained the township is part of a co-op therefore we get our fuel cheaper and the amount of calls the EMS receives also plays a part in the amount of fuel used.

Mayor Kobryn read resolution 2016-63 and asked for public comments.  
No public comment.

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No public comment.

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No public comment.

Mayor Kobryn read resolution 2016-66 and asked for public comments.

Mr. Ed Nuttall: Asked for confirmation that this tax refund will come out of Little Egg Harbor Townships budget and not out of the school budget, county budget, library or the fire departments budget.

Township Administrator Garrett Loesch stated that is a correct statement, any appeal or court judgment is fully realized by the township.

Mayor Kobryn read resolution 2016-67 and asked for public comments.  
No public comment.

Mayor Kobryn read resolution 2016-68 and asked for public comments.  
No public comment.

Motion to close to public: Kehm

Second: Kehm

All in favor

Ordinance #2016-01

**First Reading and Introduction**

An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, to establish the compensation of township employees

Motion to Introduce: Schlick

Second: Stevens

Roll Call: Gormley Yes

Kehm Yes

Stevens Yes

Schlick Yes

Kobryn Yes

## Resolution #2016-60

Authorizing the execution of an agreement with Econsult Solutions, Inc. [*affordable housing litigation*]

*Township Attorney Robin LaBue explained 200+ municipalities in the state of New Jersey have joined together and hired Econsult Solutions to prepare an expert report in rebuttal of fair share housing centers to determine what the towns affordable housing obligations are. This resolution allows the township to retain Econsult Solutions in the upcoming trial.*

Motion to Approve: Kehm	Second: Gormley	Roll Call:	Gormley	Yes
			Kehm	Yes
			Stevens	Yes
			Schlick	Yes
			Kobryn	Yes

## Resolution #2016-61

Authorizing the execution of change orders to the contract with T&M Associates for the NFWF Marsh Restoration Project [*Change Order No. 1, increase of \$22,330 for sediment sampling changes and Change Order No. 2, increase of \$54,875 for the provision of physical characterization of the proposed marsh restoration areas, which is a requirement of the NJDEP permits and an increase of \$22,100 for Hydraulic and Hydrologic Analysis of Iowa Court which is required to provide engineering measurements of existing flooding conditions*]

Motion to Approve: Gormley	Second: Kehm	Roll Call:	Gormley	Yes
			Kehm	Yes
			Stevens	Yes
			Schlick	Yes
			Kobryn	Yes

## Resolution #2016-62

Authorizing the donation by the Township of Little Egg Harbor to the Great Bay Regional Volunteer EMS the amount of \$9,853.03 in fuel

Motion to Approve: Gormley	Second: Schlick	Roll Call:	Gormley	Yes
			Kehm	Yes
			Stevens	Abstain
			Schlick	Yes
			Kobryn	Yes

## Resolution #2016-63

Supporting the siting of the new KC-46A tanker aircraft at Joint Base McGuire-Dix-Lakehurst

Motion to Approve: Kehm	Second: Stevens	Roll Call:	Gormley	Yes
			Kehm	Yes
			Stevens	Yes
			Schlick	Yes
			Kobryn	Yes

## Resolution #2016-64

Authorizing the sale of surplus property no longer needed for public use on an on-line auction website, [www.govdeals.com](http://www.govdeals.com)

*Deputy Mayor Dave Schlick asked to table this resolution until the next meeting. He explained the truck is an old military vehicle that is not worth repairing. Parkertown Fire Department already has one and they may be interested in purchasing it for parts.*

*Committeeman Gormley mentioned this vehicle was donated to us from Mystic Island Fire Company.*

*Township Administrator Garrett Loesch explained the township's mechanic determined it was not feasible to repair it for township use.*

*Committeeman Gormley stated he believes the town would need a letter from Parkertown Fire Department requesting the vehicle.*

Motion to Table: Stevens

Second: Schlick

Roll Call:	Gormley	<u>Yes</u>
	Kehm	<u>Yes</u>
	Stevens	<u>Yes</u>
	Schlick	<u>Yes</u>
	Kobryn	<u>Yes</u>

## Resolution #2016-65

Certifying tax liens for costs incurred in accordance with the property maintenance code [23 West Shrewsbury Drive, \$247.50; 41 South Los Angeles Drive, \$288.75; 252 Country Club Boulevard, \$523.86]

Motion to Approve: Gormley

Second: Kehm

Roll Call:	Gormley	<u>Yes</u>
	Kehm	<u>Yes</u>
	Stevens	<u>Yes</u>
	Schlick	<u>Yes</u>
	Kobryn	<u>Yes</u>

## Resolution #2016-66

Authorizing a tax refund as per State Court Judgment in the amount of \$1,113.39 for Block 124.01, Lot 16 [230 Newport Way]

*Deputy Mayor Dave Schlick asked how this refund happens and it appears to cost the township money.*

*Township Attorney Robin LaBue explained it is a result of a tax appeal and this is the judgment that came back from the court.*

*Committeeman Ray Gormley explained this possibly went beyond the county tax appeal to the state.*

Motion to Approve: Schlick

Second: Kehm

Roll Call:	Gormley	<u>Yes</u>
	Kehm	<u>Yes</u>
	Stevens	<u>Yes</u>
	Schlick	<u>Yes</u>
	Kobryn	<u>Yes</u>

Resolution #2016-67

Authorizing property tax refund for: 19 Lake Michigan Drive [\$1,637.67, refund is due to a duplicate payment made by the mortgage company]

Motion to Approve: Gormley Second: Schlick

Roll Call:	Gormley	<u>Yes</u>
	Kehm	<u>Yes</u>
	Stevens	<u>Yes</u>
	Schlick	<u>Yes</u>
	Kobryn	<u>Yes</u>

Resolution #2016-68

Bill Resolution

Current Account	\$4,850,318.03
Third Party	<u>\$ 100,534.84</u>
Total	\$4,950,852.87

*Committeeman Kehm asked about the financial status of the town after the four million dollar bill is paid.*

*Township Administrator Garrett Loesch explained we will still be fine, our cash flow is good. A large portion of it is the county tax and the two school districts' levies.*

*Committeeman Kehm suggested in the future providing a balance after the bills are paid for the residents to see.*

*Deputy Mayor Schlick asked for more detail on the bill for Charlies Auto Repair.*

*Township Administrator Garrett Loesch stated he believes that bill was regarding an accident.*

Motion to Approve: Gormley Second: Kehm

Roll Call:	Gormley	<u>Yes</u>
	Kehm	<u>Yes</u>
	Stevens	
	Abstain on #1076,	
	#1176,#1280,#1417,	
	#1500,#1522, #1579	
	Yes to balance	
	Schlick	<u>Abstain</u>
	Kobryn	<u>Yes</u>

Miscellaneous Approvals

- ❖ Township meeting minutes of January 1, January 14, January 28, and the public hearing minutes for the 2015 Streetscape Improvement Project of January 28
- ❖ Calvary Baptist Church to hold Easter Sunrise Service on Sunday, March 27, 2016 at Parkertown Beach Park
- ❖ Calvary Baptist Church to pray in front of Town Hall at 12:00 noon on Thursday, May 5, 2016, National Day of Prayer.

Motion to Approve: Gormley Second: Kehm All in favor

### Township Engineer

*Jim Oris reported the Twin Lakes Boulevard Resurfacing and Drainage Project design is moving forward. The MUA is replacing the sewer and water on Twin Lakes Boulevard as soon as the winter season breaks and we are on track to submit for the EIT (Environmental Infrastructure Trust) funding for that project. Additionally, we met with public works to discuss the Schedule C Program for 2016 and should have a recommendation for the committee at the next meeting wherein we would request the committee approve the roads to be improved.*

### Township Committee Comments

*Gormley: With the extreme cold weather pattern coming, keep an eye on elderly neighbors and pets. He mentioned observing the capital project packet in his folder and asked the mayor when the committee will get together to discuss capital projects.*

*Mayor Kobryn stated he will let the committee know as soon as a meeting is scheduled.*

*Gormley: Asked the mayor if he had an idea regarding the budget.*

*Kobryn: At this time no.*

*Kehm: Mentioned once or twice a month the committee should receive a print out of the revenue from the construction office.*

*Loesch: Stated that can easily be printed.*

*Kehm: Would also like a status on the police department revenue which can determine if more officers are needed or not. He spoke about township employees having GPS systems in their vehicles and asked if the department heads have them. He believes the police officers should have them for safety reasons and to keep track of how much fuel is used.*

*Loesch: Stated the police vehicles do not have GPS at this time.*

*Stevens: Agrees that GPS should be installed in more township vehicles. Mentioned the town is looking for volunteers for Citizens on Patrol and if anyone is interested speak to either herself, Lieutenant Hart or Committeeman Kehm.*

*Schlick: Mentioned the committee will go into executive session tonight and explained why it is done. He explained how the COP's are a benefit to the town at a minimal cost to the township.*

*Kobryn: Thanked the committee for their suggestions this evening. The 27<sup>th</sup> Annual Pinelands Short Course is given at Stockton University on Saturday, March 12<sup>th</sup>. Anyone interested can contact Stockton for registration information. Read a memorandum warning residents about a rabid fox in town and asked them to contact the police department if they see it.*

*Stevens: The Annual Senior Citizen Expo is May 4 at the community center from 9am to 12 noon.*

### Public Comments

*Mr. Richard Longshore: Asked Mr. Loesch if the ratable number he is using for budget planning is \$2,241,619,790 because that is the number the Little Egg Harbor School District is using. He asked where that amount came from and would like clarity before the tax bills come out in July.*

*Township Administrator Garrett Loesch explained the net valuation is a requirement on our Annual Financial Statement and our tax assessor is required to sign it. At this time we have not received our certified copy.*

*Mr. Richard Longshore: The total tax generated from the added assessments was \$545,926 and the amount that is due to the district is \$448,314. He asked if that is correct.*

*Township Administrator Garrett Loesch stated that amount does not sound correct; the amount on the signed form he received from the county was around \$270,000.*

Mr. Richard Longshore: Asked how much of that money gets distributed to the school boards. Township Administrator Garrett Loesch stated the added assessments none of it.

Mr. Richard Longshore: Commended the committee on their conversations regarding transparency and budgets. He mentioned the school districts have published calendars of their budget process and asked when the township will have similar information available.

Township Administrator Garrett Loesch explained the township's Annual Financial Statement is produced in the middle of February and Annual Debt Statement is produced the end of January. Our auditor comes in to assist with collecting the data. A finalized document should be ready to present to the governing body in about a week or two.

Mr. Rich Muffai: Stated he has been an EMT for fifteen years and Chairman of Trustees for Great Bay EMS for sixteen years. He thanked the committee both past and present for their support.

Mayor Gene Kobryn asked Mr. Muffai to put a report together of the calls for service and activities at Squad 85 and present it to the taxpayers at a future township meeting.

Deputy Mayor Dave Schlick asked for the financial status of Squad 85.

Mr. Rich Muffai: Stated since Super Storm Sandy the squad has been cutting costs wherever they can and are looking at different vendors for supplies. He spoke about the history and daily operations of the squad.

Mr. Robert Hirth: Mentioned many towns honor veterans by naming streets after them and he feels Little Egg Harbor is not doing enough to honor them. He also noticed the school buses are polluting the air by emitting black smoke. He expressed his concerns regarding drug use in young adults within the country.

Motion to Close: Gormley

Second: Kehm

All in favor

Resolution #2016-69

Resolution of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Authorizing the convening of an Executive Session in accordance with the Open Public Meetings Act to discuss matters of litigation; formal action will not be taken.

Motion to Approve: Kehm

Second: Schlick

Roll Call: Gormley

Yes

Kehm Yes

Stevens Yes

Schlick Yes

Kobryn Yes

Being no further business

Motion to Adjourn: Gormley

Second: Kehm

All in favor

Respectfully submitted,

*Diana K McCracken, RMC*

Diana K. McCracken, RMC  
Township Clerk